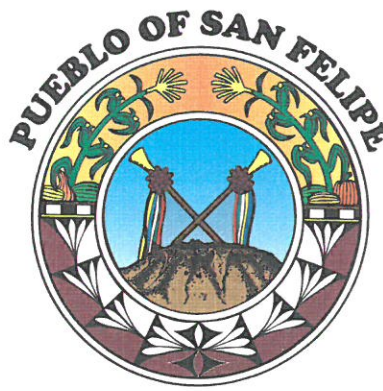


P.O. Box 4339
San Felipe Pueblo, NM 87001

Phone: (505) 867-3381/3382
FAX: (505) 867-3383



Office of the Governor

Human Resources Department

VACANCY NUMBER: PSF-2018-019
PLEASE POST

Position Title: Child Protective Services Case Worker
Location: Family Services Department
Salary: Negotiable/DOE
Opening Date: July 19, 2018
Closing Date: August 3, 2018

General Description: CPS case worker is responsible for accessing, identifying and documenting abuse and neglect cases and finding the appropriate services to enhance child welfare. CPS case worker must be able to identify immediate threats made to a child and provide arrangements that comply with state and federal laws and agency procedures. These duties may include, but are not limited to: Providing counseling and support services to children and parents, referring children and families to other services if necessary, placing children in foster care and finding adoptive homes for children with no adult caretakers.

Minimum Qualifications:

1. Graduate of an accredited college with a Bachelor's degree, Master's degree preferred in Social Services or equivalent is preferred.
2. Must have 3 years of experience in Human Services, Social Services or related field.
3. Must have 2 years or more in working for a tribal organization in social work/human services field.
4. Must have manual dexterity to enter and retrieve data from a computer.
5. Ability to sit for long periods of time.
6. Must have a NM Driver's license and must pass driving background. Must pass a personal/professional background check.
7. San Felipe and Veteran's Preference.
8. Keres Speaking is desirable.

How to Apply: Tribal Applications are available at the Tribal Administration Building through the Human Resources Department. For consideration, employment applications or resumes must be submitted on or before the closing date by 5pm.