



PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
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VACANCY ANNOUNCEMENT

POSTING NO: 043-20

OPENING DATE: 01/15/2020

CLOSING DATE: Open Until Filled

POSTED: IN/OUT

POSITION: Plumber
PAY GRADE: NE9 (\$23.38/hr.-\$31.57/hr.)
FLSA STATUS: Non-Exempt
POSITION TYPE: Full Time
FUNDING SOURCE: POI Funded
DEPARTMENT: Public Works
REPORTS TO: Facilities Supervisor
BACKGROUND LEVEL: Child/Elder

JOB PURPOSE: Performs cleaning, assembling, installation and repairing of water lines, sewer lines, pipes, fittings for Tribal facilities and residences as needed.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

JOB DUTIES:

- Read blueprints and other technical documents to assess building needs and pipe/plumbing fixture plans.
- Work with contractors to assess client needs and plan plumbing layout.
- Determine materials needed for each new project; estimate time and cost.
- Install and/or repair household appliances like dishwashers, water heaters, toilets, sinks, etc.
- Diagnose plumbing problems and determine the needs to resolve any issues.
- Train apprentices in proper plumbing techniques and practices.
- Confirm pipe system is air/watertight by performing pressure tests.
- Installs and repairs plumbing fixtures, such as sinks, toilets, and flush valves.
- Cleans and performs routine maintenance of all plumbing fixtures in all tribal buildings and offices.
- Opens clogged drains, service lines and main sewer lines.
- Digs trenches and assists in laying water and sewer lines.
- Cuts and threads pipes, using pipe cutters, and pipe threading machine.

- Communicates with supervisors and other workers, using equipment such as wireless phones, pagers, or radio telephones.
- Operates sewer cleaning equipment, including power rodders, high velocity water jets, sewer flushers, bucket machines.
- Checks pumps and other equipment for proper operation and reports malfunctioning equipment.
- Keep detailed notes and create work reports documenting projects.
- Assists in the maintenance of equipment and vehicles.
- Operates various tools and equipment to complete assigned job tasks.
- Performs other duties as assigned.

SUPERVISION RESPONSIBILITIES: Plumbers Assistant

MINIMUM QUALIFICATIONS/REQUIREMENTS:

- Valid plumbing license
- High School Diploma/GED
- Two years directly related experience.
- Experience reading technical designs and blueprints
- Expert knowledge in piping and ventilation systems
- Understands and follows state regulations
- First Aide/CPR certification.
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must be able to pass background check, with NO prior convictions of any felonies.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.
- Must have fingerprinting completed prior to employment.

KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:

- Knowledge of accepted plumbing trade practice, methods and techniques.
- Knowledge of applicable environmental regulations and guidelines as related to refrigerants and toxic chemicals.
- Knowledge of standard construction safety practices and procedures.
- Knowledge of appropriate methods and techniques applicable to the construction industry.
- Skill in the use of standardized and common equipment and tools.
- Skill in the care and use of standard tools, equipment, and testing devices used in the plumbing trade and of accepted plumbing trade practice, methods and techniques.
- Skill in the diagnosis and repair of plumbing malfunctions.
- Ability to assist in the install, repair and maintain plumbing systems, fixtures and accessories.
- Ability to carry out instructions furnished in verbal or written format.
- Ability to work independently with minimal supervision.
- Ability to establish and maintain effective working relationships with others.

PHYSICAL DEMANDS:

- Work involves a significant amount of standing, walking, bending, kneeling and or crouching; using hands to handle objects, equipment, controls and reach with arms and hands; climbing, balancing, crawling under sub-flooring, and working in confined spaces.
- Position requires frequent lifting and carrying items up to 100 lbs.

WORK ENVIRONMENT

- Work is performed indoors and outdoors.
- Noise level is usually minimal indoors and loud in construction sites.
- Exposure to environmental conditions such as weather conditions, dust, mists, insects, fumes, may occur.
- Exposure to chemicals and hazardous materials may occur.
- Work requires use of safety equipment, safety-toe shoes, goggles, gloves, harnesses, helmet, protective face shields and/or hardhats.
- Evening, weekend, on-call and emergency work will be required.
- Travel may be required.

PREFERENCE:

Tribal preference and Native American Indian preference shall apply to all positions at Pueblo of Isleta.